

Razor City Renegades

Policies and Procedures

Adopted September 2017

1. SEASONAL YEAR

The association recognizes two independent seasons, Fall and Spring, within the USCSUSYS defined seasonal year of August 1st to July 31st. The Fall season shall be August 1st through October 31st and the Spring season shall be March 15th to the end of the WYS State Cup. Registered players are bound to their league team for the duration of the season(s) for which they have registered.

2. TYPE OF TEAMS

Each team registering with the Association must designate the type of team being formed. The types of team must be one of the following:

2.1.1. SELECT TEAMS (teams formed by a selection or tryout process):

S1: generally a team which competes at the highest level of play in a state or region

S2: generally a team which competes at other than the highest level of play in a state or region

S3: generally a team which competes in a local area or state

2.1.2. TOURNAMENT SELECT TEAMS

S4: a team which is put together for the sole purpose of playing in a tournament or other sanctioned non-league competition, whose roster includes select players who are members of one club.

2.1.3. RECREATIONAL TEAMS

RT: a team which was formed in a random nature without regard to players' abilities.

3. COACHES

- 3.1. Each potential coach is required to register, complete a background check, and comply with all regulations and policies of USCS/USYS. The coach must carry a valid coach's card. Coaches must continue to complete other application requirements as required by USCS/USYS.
- 3.2. Since a coach and their team represent the club in events they participate in, the coach must agree and sign the coach's code of conduct. Formal complaints about a coach violating the code of conduct will be investigated by the RCR Board and appropriate action taken.
- 3.3. The normal progression of licensure is under USSF rules, from "F" through "A". The association shall permit only those coaches with an "E" or higher license to fill the head coach position of an association team. The "E" license is required to be obtained within the first year of coaching a team. Equivalent licenses through National Soccer Coaches Association of America will also be recognized. The board may waive the license requirement as long as the coach has a demonstrated ability to coach and will make every effort to obtain a license within the first year of selection, and continue to make every effort to obtain a "D" license and additional coaching education. Assistant coaches are also encouraged to obtain a coaches license.

- 3.4. A coach must have committed to coach the team for the duration of the season. The coach should have experience in coaching and, in the opinion of the Board, be capable of coaching at the selected team level.
- 3.5. The Director of Coaching will review and approve coach applications and provide the Board of Directors an update summary at the next scheduled board meeting.
- 3.6. Coach Standards of Conduct:
 - 3.6.1. Coach by constructive criticism; no foul or abusive language will be tolerated. Exhibit enthusiasm and love for the game of soccer.
 - 3.6.2. All disciplinary actions will be reviewed by a disciplinary committee and can be appealed according to RCR policies.
 - 3.6.3. Be proficient in the rules of the game.
 - 3.6.4. Be a leader, set a good example, no alcohol, drugs or tobacco use in the presence of the players. Show pride in the RCR organization.
 - 3.6.5. Include all players in practice activities – players will receive equal practice opportunities.
 - 3.6.6. Coaching from the sidelines, i.e. giving direction to one’s own team on points of strategy and position is permitted provided that:
 - 3.6.6.1. No mechanical, electrical or other devices are used to amplify the voice.
 - 3.6.7. No coach, substitute or spectator is to use profanity or incite, in any manner, disruptive behavior of any kind, make derogatory remarks or gestures to the referees, linesmen, players, substitutes, coaches or spectators. Do not discuss any negative aspects of another coach, player, or referee etc., in front of any players.
 - 3.6.8. Coaches are responsible for the actions of his/her sidelines (team, parents & spectators).
 - 3.6.9. Players are always supervised.
 - 3.6.10. Coaches should never be all one with any one player.
 - 3.6.11. Players must have access to water and restrooms.
 - 3.6.12. Obtain and keep medical release forms for all players at all practices and games.

4. TEAM SELECTION

- 4.1. Definition of “Select Team”: Any team formed by tryout or a selection process. This includes teams referred to as “premier”, “select”, and/or “classic”.
- 4.2. Select Teams will not play in recreational events. (Unless the tournament sponsor grants special permission.)
- 4.3. Players must register with RCR Club upon being selected for a team in order to be listed on a roster.
- 4.4. Coaches should make available to each participant at the tryouts a brochure that outlines the general cost, time commitments, and travel requirements associated with the team.
- 4.5. Players should be notified of their tryout results within one week of the final tryout. Coaches are held accountable by the players and their parents that make up their team. Poor management of teams leading to dissatisfaction of the parents or players inhibits the performance of the team. Therefore it is in the coach’s best

- interest to carefully consider the wants, needs and desires of each and every participant in order to promote a positive experience for the team. Since the coach has this responsibility, they are fully responsible for all aspects of the try-out process, team selection, and general management of the team. He or she may delegate responsibilities to other individuals as they deem necessary.
- 4.6. Once a player accepts a position on a team, they are bound to that team for the specified season(s). Players may be released by the coach upon request by the player/parent.
 - 4.7. A coach can release a player if the player violates the Player Code of Conduct or the parent/legal guardian violates the Parent Code of Conduct.
 - 4.8. Coaches may not try to “poach” players from other teams or clubs by trying to get them to change teams or clubs during their respective season.
 - 4.9. Upon completing the registration process, each player will be provided a players card. When assigned to a league team, the card must be given to the coach who will retain it for the duration of the season. The coach is to return the player card to the player at the end of the season.
 - 4.10. Players with a current player card may participate in events with other teams as long as it does not interfere with events their primary club team has committed to participate in. Providing this requirement is met, coaches are required to return players cards to the players and provide approved guest player applications as requested for player(s) to participate with other teams.
 - 4.11. Players are expected to follow the rules and regulations of any organization they participate in outside of the club.

5. GUEST PLAYERS

Occasionally a team requires additional players to fill their roster for tournament play due to player injuries, vacations or other absences. League Games and tournaments have rules pertaining to guest players. The coaches must verify compliance with those requirements prior to implementing the use of guest players. For USCS/USYS venues, the use of guest players must meet the following guidelines.

- 5.1. Guest player(s) will be used to supplement the rostered players and not replace the attending roster players.
- 5.2. Must possess a valid player card.
- 5.3. Must meet age and gender requirements for the team.
- 5.4. Will provide the required medical/travel release forms from the parents.
- 5.5. Will provide the guest player form and travel papers if necessary from his/her club association/coach.
- 5.6. Guest players must first commit to his/her original team.
- 5.7. Guest Players and the parents must abide by the club’s Codes of Conduct.

6. Grievances, Protests & Appeals

- 6.1. Should a player, a parent or other party have a concern, the issue should first be addressed to the coach for team matters, If the matter is not resolved, and the concern still exists, then written notice can be submitted to the Director of Coaching (DOC) or any other RCR Board member. The written notice may be in the form of a game card indicating a violation during a regulation game and may come from a source outside of the club.

- 6.2. The written notice/request will be reviewed and information gathered. The parties will be contacted within 7 days of the written notice. All Board members will be notified of the issue and be invited to participate in the review of the information.
- 6.3. Once all of the information pertaining to the concern has been gathered, the Board will make a decision as to any and all appropriate action. Disciplinary action may not be taken unless approved by a two-thirds majority vote by the Board members.
- 6.4. The decision will be made within 20 days of the written notice of concern. The committee will render their decision by written notice to all parties involved. Any decision rendered by the committee may be appealed to USCS or other appropriate governing organization.

7. FEES & COSTS

- 7.1. The Board will determine the seasonal fees required to participate. The annual fee structure may include, but not be limited to, the cost for insurance costs, RCR membership fee to cover operating expense, equipment, and uniforms, and a USCS player card.
- 7.2. Players must submit a completed application, medical release and pay all applicable fees before they can be registered.
- 7.3. Any player who is not current in their fees is prohibited from participating in any practices, team trips, games/tournaments or other activities of the club.
- 7.4. Tournament fees, travel applications, League fees, and referees fees associated with any league games are the responsibility of each team.
- 7.5. Each team may elect to collect additional fees to cover the cost of training equipment the coach desires, in which case every player must pay the same amount.

8. UNIFORMS

- 8.1. The Board will select and/or approve uniforms and provide them to each player. The cost will either be included in their fees, or each team will be required to purchase them directly from the supplier or other association approved vendor.

9. EQUIPMENT

- 9.1. The Board will provide the following equipment at a minimum to each team:
 - 9.1.1. First aid kit
 - 9.1.2. Six outdoor practice/game balls with bag; size appropriate for the team age group
 - 9.1.3. Twelve pennies, including six of two different colors
 - 9.1.4. Ball pump

10. RULES OF PLAY

- 10.1. RCR teams are required to comply with the Rules of Play defined by the organization(s) hosting each event they participate in. I.e. If participating in a USYS sanctioned event, the team must comply with all the applicable Rules of Play under USYS, the State Association and club hosting the event. The same statement is applied to events sanctioned by AYSO, USCS and any other USSF affiliated organization. The head coach is responsible for reviewing and verifying their team's compliance upon registering for an event. When hosting an event, RCR will establish Playing Rules that comply with the sanctioning organization(s).

11. STANDARDS OF CONDUCT – PLAYERS

Good sportsmanship and team play are mandatory and are required constantly. Poor

sportsmanship and selfish play will not be tolerated. Winning is not an acceptable justification for poor sportsmanship. The following standards are established by the association to govern the behavior of players before, during and after soccer matches and practices, including, but not limited to:

- 11.1. Be friendly to all players, teammates and opposing team members.
- 11.2. No foul or abusive language directed towards other players, referees, coaches or fans will be tolerated.
- 11.3. No unsportsmanlike conduct will be tolerated, on or off of the field.
- 11.4. Do not criticize teammates – compliment and support each other.
- 11.5. Respect the rights and property of others – including the fields that we play on by not leaving litter behind.
- 11.6. Substance abuse and/or possession thereof (drugs, alcohol, and/or tobacco) is cause for immediate dismissal from the program for the remainder of the current season.
- 11.7. Bring proper equipment and attire to all practices and games.
- 11.8. Be on time for practices and games.
- 11.9. Show loyalty and commitment to your coach and your teammates by regularly attending games and practices.
- 11.10. Take pride in your appearance as a Renegades player and of your uniform.
- 11.11. Wear a regulation uniform –as defined by the association.
- 11.12. Uniforms should only be worn for games.
- 11.13. Be clean and presentable for games.
- 11.14. Boxer shorts and sports bras are not to be visible from under the uniform.
- 11.15. Jerseys are to be tucked in at the beginning of each game.
- 11.16. Shin guards are required.
- 11.17. Socks are to be worn pulled up and over the shin guards.

12. STANDARDS OF CONDUCT – PARENTS

The following standards are set forth to govern parent and / or spectator conduct before, during and after soccer matches and practices.

- 12.1. No foul or abusive language towards player s, referees, fans, or coaches; including the Renegades coach.
- 12.2. Do not criticize players, referees and coaches, either your own or others.
- 12.3. Be on time to practices and games; pick up players on time.
- 12.4. Let the coach do the coaching – do not coach your player or others during a game or practice.
- 12.5. Take care of equipment and uniforms – assist the coaches in controlling possession of RCR Association’s and player’s equipment and uniforms.
- 12.6. Express your gratitude to the coaches. They are volunteers and do not receive payment for coaching. They do it for the love of the game and for the players.
- 12.7. Work as team with other parents from your player’s team.
- 12.8. Abide by majority vote decisions on tournaments, travel, fundraising and other team activities.

- 12.9. Conduct yourselves as representatives of the association and the community of Gillette.
- 12.10. Remember your player is participating in a competitive program, equal practice time is expected but equal game playing time is not.
- 12.11. A violation of this pledge will result in initiating one of the following actions.
 - 12.11.1. A coach will follow the steps below for minor problems.
 - 12.11.1.1. Politely ask the parent(s) to review the guidelines.
 - 12.11.1.2. Contact the coach/parent liaison to communicate the concerns to the parent(s).
 - 12.11.1.3. The Coach will contact the association PDD for problems involving repeated minor violations and major violations including foul or abusive language towards a referee, player or coach.
 - 12.11.2. Once notified, the PDD will ask for a written statement concerning the incident from all parties involved. The PDD will contact two other designees from the board to assist in deciding an appropriate disciplinary action, and will follow the time & appeal outline of the Concerns, Protest & Appeals section.
 - 1st Offense - A meeting with the PDD, coach and parent(s) will take place in order to try and resolve the issue and a probation period may be established.
 - 2nd Offense – Game(s) Suspension- A parent(s) will not be allowed to attend the next set of games for the team. Parents will be asked to make arrangements with other team members to help get their athlete to the event.
 - 3rd Offense – The Parent and the player will be dismissed from the team for the remainder of the season.
 - 12.11.3. The appropriate disciplinary action may include suspension from the association for a period of time and may include follow up meetings and or observations as to a probation period, before the incident is resolved and reinstatement can occur. Any decisions to suspend a player or parent must be confirmed by a two-thirds majority vote of the Board.

13. Risk Management Policy

- 13.1. The RCR Vice President shall serve as the RCR State Risk Management Coordinator if the Risk Management Coordinator (RMC) position is vacant. The RMC:
 - 13.1.1. Shall oversee and administer all aspects of risk management for the RCR
 - 13.1.2. Standing committee made up of the RCR President, Vice President, Secretary, and Treasurer.
 - 13.1.3. Shall assist in establishing policy and shall have jurisdiction over all risk management issues within RCR.
 - 13.1.4. Shall review and deny or approve any questionable volunteer applications.
- 13.2. All coaches, trainers, volunteers, administrators, referees and club/ league officers, over 18 years of age, registering with RCR must to complete a volunteer application and agree to a background check.
- 13.3. Decisions of the Risk Management Committee to deny a volunteers application may be appealed to the RCR Board of Directors Appeals Committee, as provided below:

- 13.3.1. All appeals must be filed in writing to the President of RCR within ten (10) days from the date of your receipt of the decision of the Risk Management Committee.
- 13.3.2. A cashier's check or money order for \$100 made payable Razor City Renegades.
- 13.3.3. The application will be reviewed by all members of the current RCR Board. The RCR Board has 30 days in which to render a decision on the appeal.
- 13.4. The RMC will maintain documentation listing the names of all individuals currently under suspension by RCR, and the dates of their suspension and the justification.
- 13.5. All required documentation will be submitted to RCR's affiliated organizations according to their respective policies.

14. Donation and Contributions

The association may accept any designated contribution, grant, bequest, donation or device consistent with the association's general tax-exempt purposes, as set forth by the bylaws. As so limited, donor-designed contributions will be accepted for special funds, purposes or uses, and such designations generally will be honored. However, the association shall reserve all rights, title and interest in and to and control of such contributions, as well as full discretion as to the ultimate expenditure or distribution thereof in connection with any special fund, purpose or use. Further, the association shall retain sufficient control over all funds (including designated contributions) to assure that such funds will be used to carry out the RCR tax-exempt purposes. Contributions made to an individual team must be submitted to the association office in order for the contribution to be recorded and for proper documentation to be provided to the contributor. The contribution will be designated and credited to that specific team.

15. Fund Raising

It is the policy of the association to allow individual teams to participate, as a team, in their own fundraising activities. Each mandatory club fundraising activity must be submitted to the Board and approval granted prior to the activity occurring. It is not the intention of the approval process to restrict fundraising but to encourage and to coordinate the efforts of all teams and the association. Denial of a request must be approved by a majority vote of the Board. Some fundraising activities are better suited for a club fundraiser instead of a team fundraiser and both will benefit the organization as a whole. Some fundraising activities do require certain information (tax Exempt Docs) that can be provided only by RCR Officers. As such, no request can be denied unless it conflicts with the interests or activities of the association.



Renegades Commitment Form

PLAYERS:

- I have read and am familiar with the Renegades Association published Policies and Procedures, a copy which is attached hereto. I endorse and agree to live up to and to be bound by those guidelines.
- I commit myself to train and perform to the best of my ability. I will maintain a positive attitude and will strive to meet or exceed all individual and team goals established by myself, my team, and my coach.
- I will attend all team practices and games, punctually, unless prevented from doing so as the result of illness, injury, unforeseen emergencies, or other reasons approved in advance, by my coach.
- I will maintain control of my emotions during all competitions; I will not retaliate when fouled.
- I will treat teammates, coaches, referees, opponents, spectators and the Laws of the Game with respect.
- I will not use profanity during practice or the games.
- I will come prepared and on time for practice and for games with the proper equipment and uniform.
- I will not use alcohol, drugs or tobacco products while a member of the Renegades. I will adhere to all rules and regulations established by Wyoming Youth Soccer, Razor City Renegades and my team.
- I make all the foregoing commitments willingly with the intention that my teammates, coaches and the Renegades will rely on them.
- I understand that the violation of this pledge may result in serious disciplinary action, including expulsion from the RCR organization.

Signature of Player Date

PARENTS;

I have read and am familiar with the Renegades published Rules, a copy of which is attached hereto. I endorse and agree to live up to and to be bound by the Renegades Policies and Procedures, Code of Conduct, By-Laws and decisions made by the Razor City Renegades Association. I understand that the violation of this pledge may result in serious disciplinary action, including expulsion from the RCR Association.

Parent Signature

Date

Parent Signature

Date

Razor City Renegade Policies and Procedures ADOPTED AND EXECUTED this **day of April 2011**

Board Member Approvals:

Position	Name	Signature
President		
Vice President		
Secretary		
Treasurer		
Registrar		
Referee Director		
Publicity Coordinator		
Player Development Director		
Risk Management Coordinator		
Field Coordinator		
Equipment Coordinator		
Head Coach		
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